

Lease Analyst Position

Comstock Resources Inc. - Frisco, TX

Comstock Resources Inc. (NYSE: CRK) is an oil and gas exploration and development company, primarily active in Texas and Louisiana. The company is growing and adding to its staff.

A qualified candidate must have a minimum of 5 years oil and gas experience and be a departmental contributor in handling a wide range of tasks that provide support to Land operations.

Analyst Duties:

- Analyze and maintain complex lease and contract records in the Land system.
- Strong knowledge of Land agreements and their impact on obligations, acreage reporting and asset development and retention.
- Identify, input, and monitor lease and contract obligations and expirations.
- Monitor well production activity using in-house and 3rd party data to maintain status of acreage and related contracts, and provide in-house notifications of potential loss of acreage.
- Generate quarterly and annual reports reflecting company's acreage position.
- Provide assistance to Landmen and Management in drafting various recordable legal documents.
- Actively seek ways to improve efficiency of technical work processes, and convey the knowledge to colleagues.
- Perform additional duties as needed.

Proficient In:

- Enertia software, or similar land database.
- Microsoft Office Suite applications knowledge, with exceptional understanding of Excel.

Preference To:

- Texas and Louisiana experience in Haynesville/Cotton Valley/Eagle Ford.
- Experience in using DrillingInfo, Sonris, RRC, and various online county record databases.